



MINUTES

City Council Regular Meeting

6:00 PM - Tuesday, January 14, 2020

Council Chambers, 15728 Main Street, Mill Creek, WA 98012

Minutes are the official record of Mill Creek City Council meetings. Minutes document action taken at the council meeting, not what was said at the council meeting.

A recording of this City Council meeting can be found here: [Audio](#)
The agenda packet for this City Council meeting can be found [here](#).

CALL TO ORDER

Mayor Pruitt called the meeting of the Mill Creek City Council to order at 6:00 p.m. and led the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

OATH OF OFFICE

- A. Oath of Office for Newly Elected Mayor Pro Tem Brian Holtzclaw
(*Naomi Fay, Interim City Clerk*)

Councilmember Brian Holtzclaw was sworn in as Mayor Pro Tem by Interim City Clerk Naomi Fay.

ROLL CALL

Councilmembers Present:

Pam Pruitt, Mayor
Brian Holtzclaw, Mayor Pro Tem
Vince Cavaleri, Councilmember
Mike Todd, Councilmember
Mark Bond, Councilmember
John Steckler, Councilmember
Stephanie Vignal, Councilmember

Councilmembers Absent:

- B. Councilmember Todd participated in the City Council Meeting by telephone.

AUDIENCE COMMUNICATION

- C. Carmen Fischer, City of Mill Creek resident, congratulated and thanked the City of Mill Creek's staff and leadership for all the efforts during the winter snow storm.

PRESENTATIONS

OLD BUSINESS

- D. 2020 Council Assignments
(*Michael Ciaravino, City Manager*)

At approximately 6:05 p.m., Mayor Pruitt, Members of Council, and the City Manager discussed and reviewed the City Council Liaison Assignments for 2020. Members of Council agreed to the updated 2020 [Council Liaison Positions](#) and will follow up to provide the dates for the 2020 Snohomish County Cities and Towns (SCC) meetings.

NEW BUSINESS

- E. Infrasource Road Construction Support Contract
(*Greg Elwin, Chief of Police*)

At approximately 6:15 p.m. Police Chief Elwin briefed City Councilmembers on the Police Department's extra duty services contract with InfraSource Services, LLC. The contract will provide uniformed police support for a road construction project in an amount not to exceed \$79,200. The road construction project is located in the 16600 block of Bothell-Everett Highway within the corporate City limits of Mill Creek.

Council engaged in a discussion.

Councilmember Cavaleri made a motion authorizing the City Manager to execute a contract with InfraSource Services, LLC. to provide uniformed police support for a road construction project in an amount not to exceed \$79,200.

Councilmember Bond seconded the motion. The motion passed unanimously.

CONSENT AGENDA

- F. City Council Meeting Minutes for January 7, 2020

Councilmember Cavaleri made a motion to approve the consent agenda.
Councilmember Bond seconded the motion. The motion passed unanimously.

REPORTS

- G. 2020 Community Events
(*Michael Ciaravino, City Manager & Gordon Brink, Communications & Marketing Coordinator*)

At approximately 6:49 p.m., City Manager Michael Ciaravino and Communications and Marketing Coordinator Gordon Brink presented to Members of Council an overview and a recap of the 2019 Community Events to discuss the intentions of City Council for the 2020 new year.

Council engaged in discussion. Councilman Steckler asked to add the Electronic Recycling Event to the 2020 Community Event list. The event is scheduled for the Sunday after the yearly spring garage sale.

- H. 7:32 p.m.
Mayor Pruitt thanked the City Manager for having the equipment staged for snow removal at City Hall. The Mayor noted that the City of Mill Creek's response towards the winter storm has been impressive compared to last year's storm preparedness efforts.

Mayor Pruitt asked the City Manager to circulate storm and emergency updates that she and the Manager receives to all members of City Council.

As a reminder, Mayor Pruitt asked members of Council to submit their retreat topics to the City Manager in order for the preparation of the Council Retreat in February.

Lastly, Mayor Pruitt reported that she enjoyed being a judge at the DECA Competition last week and noted that the student participants were very impressive.

Councilmember Bond thanked the Public Works and the Police Departments for the storm removal efforts. He commented on how well and timely the snow removal efforts we done by City Staff.

Councilmember Steckler also wanted to thank City of Mill Creek staff for all the efforts during the storm. He complimented the efforts of the Communications and Marketing Department on the distribution and circulation of the timely storm updates.

Councilmember Cavaleri reiterated the Councilmembers thoughts regarding the storm efforts and thanked staff on a good job in preparation and removal of snow.

Councilmember Vignal thanked City Staff and shared her positive feedback she received from constituents regarding the City's response to the winter snow storm. Councilmember Vignal complimented the City Manager for his winter storm updates and communication throughout the week. Her compliments extended to all of City staff for keeping the streets clear and thanked everyone involved for all their efforts.

Mayor Pro Tem Holtzclaw thanked Members of Council for their support in electing him as Deputy Mayor for another term.

Mayor Pro Tem Holtzclaw reported on the following items:

1. An internship program is scheduled to begin this summer at the City Mill Creek after coordinating and meeting with the City Manager and Shannon Affholter, former Everett Councilmember.
2. At the last HART Meeting, members unanimously adopted the HART Report. At present, the report is to be formalized and presented in final form.

Mayor Pro Tem Holtzclaw requests to add this item to a future Council meeting agenda to discuss further.

3. Mayor Pro Tem Holtzclaw will be attending the SCT meeting and will update Council accordingly.

4. Lastly, Mayor Pro Tem Holtzclaw echoed his fellow Councilmembers comments on the snow removal efforts of City Staff. He also noted that large amounts of snow accumulation on sidewalks and/or near crosswalks will need to be addressed in an effort to make it safe for pedestrians.

Councilmember Todd thanked the City of Mill Creek for their efforts during the snow storm.

- I. City Manager
 - Council Planning Schedule
 - 2020 City Council Retreat
- J. Staff
 - Report, etc.

RECESS TO EXECUTIVE SESSION

(Confidential Session of the Council)

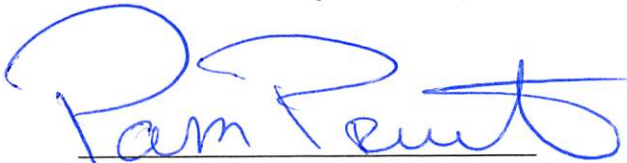
- K.
 - Discuss potential litigation pursuant to RCW 42.30.110(1)(I)No Action was taken.

AUDIENCE COMMUNICATION

- L. Public comment on items on or not on the agenda

ADJOURNMENT

With no objection, Mayor Pruitt adjourned the meeting at 7:55 p.m.



Pam Pruitt, Mayor



Naomi Fay, Interim City Clerk